



• 147 Seaboard Lane  
Franklin, TN 37067  
615-661-5900

• 4111 Viscount Avenue  
Memphis, TN 38118  
901-795-2111

# NEW ACCOUNT APPLICATION

Name of Business \_\_\_\_\_

Billing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Delivery Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

In business since \_\_\_\_\_ Type of Business \_\_\_\_\_

Does your company require a purchase order? \_\_\_\_\_

Will purchases be exempt from state sales tax? \_\_\_\_\_

TN Resale Certificate # \_\_\_\_\_ (ATTACH COPY)

Industrial Machinery Certificate # \_\_\_\_\_ (ATTACH COPY)

Authorized Buyers: \_\_\_\_\_

A/P Telephone Number & Contact: \_\_\_\_\_

## TRADE REFERENCES:

Supplier Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Contact Name \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Supplier Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Contact Name \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

Supplier Name \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

Contact Name \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_

We certify that all the information on this form is correct. We authorize your company to investigate the references listed above. We understand credit privileges may be withdrawn and a finance charge will be assessed on all past due accounts. We agree to pay all legal costs in the event we should default on any invoices or in the event any of our checks would not clear our bank.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



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# Credit Card Charge Authorization

Date: \_\_\_\_\_ Sales Rep # \_\_\_\_\_

Customer Name \_\_\_\_\_

Billing Address: \_\_\_\_\_ Delivery Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

Purchase Order Number: \_\_\_\_\_

Credit Card Number: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Credit Card Type: \_\_\_\_\_

Cardholders Name: (as it appears on card): \_\_\_\_\_

Photocopy of card included: Yes \_\_\_\_\_ No \_\_\_\_\_

Please Check One:

This authorizes RLG to charge our credit card for all future purchases.

We require RLG to obtain our written permission each time our credit card is charged.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

**FAX TO: 615-661-5950**

**ATTN: Accounting Dept.**



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# Sales Tax Exemption

Company Name

\_\_\_\_\_ We are NOT exempt from Tennessee sales tax.

We are EXEMPT from Tennessee sales tax:

\_\_\_\_\_ Our Tennessee Blanket Certificate of Resale is attached.

\_\_\_\_\_ Our Industrial Machinery Authorization Exemption Certificate is attached.

\_\_\_\_\_ Our business is not located in Tennessee and we do not take title or possession in Tennessee.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

TENNESSEE DEPARTMENT OF REVENUE

## BLANKET CERTIFICATE OF RESALE



TO: \_\_\_\_\_

\_\_\_\_\_ Vendor

The undersigned hereby certifies that the merchandise purchased on each order we shall give, and until this notice is revoked by us in writing, is purchased for

- ( ) Resale as tangible personal property, or resale of a service subject to tax.
- ( ) A component part of an article to be produced for sale by manufacturing, assembling, processing, or refining.
- ( ) Rental or leasing of tangible personal property.
- ( ) Use in accordance with the provisions of Rule No. 68. (A copy of the letter must be given to the vendor.)
- ( )

(Indicate the purpose for which the property is bought when no Sales or Use Tax is to be collected.)

Name of Business \_\_\_\_\_

Sales Tax Registration Number \_\_\_\_\_ Name of Dealer \_\_\_\_\_

of Purchaser \_\_\_\_\_ By: \_\_\_\_\_

Date \_\_\_\_\_ Address \_\_\_\_\_

### WARNING

This Certificate must be completed and signed before it is valid.

**The vendor must know, within the use of ordinary care, that the merchandise obtained upon this certificate of resale is that normally sold by the vendee in his usual course of business. Vendors failing to exercise such care will be held liable for the Sales Tax due upon such purchases.** Any merchandise obtained upon this resale certificate is subject to the Sales and Use Tax if it is used or consumed by the vendee in any manner, and must be reported and the tax paid thereon direct to the Department of Revenue.

**SECTION 67-3041 OF THE "TENNESSEE CODE ANNOTATED" MAKES IT A MISDEMEANOR TO MISUSE A CERTIFICATE OF REGISTRATION WITHOUT PAYING THE SALES AND USE TAXES, AND SUBJECTS THE CERTIFICATE TO REVOCATION.**

RV-F1300701

INTERNET (10-00)